

**CorelDraw :- Basic Tools of Knowledge**

Introduction to CorelDRAW	Overview of CorelDRAW interface Creating a new document Navigating and customizing the workspace Saving and exporting files
Basic Drawing Tools	Using the Shape tools (Rectangle, Ellipse, Polygon, etc.) Freehand drawing with the Pen tool Working with lines, curves, and shapes Manipulating objects (select, move, resize, rotate)
Working with Text	Adding and formatting text Text effects (bold, italic, underline) Creating artistic text Formatting paragraphs and text styles
Color and Fills	Understanding color modes (RGB, CMYK) Applying color fills and outlines Using the Color Palette Creating custom color palettes
Working with Layers	Managing and organizing layers Arranging objects within layers Locking, hiding, and renaming layers
Transformations and Effects	Scaling, skewing, and mirroring objects Applying basic and artistic effects Working with transparency and blending modes Using the PowerClip tool
Object Alignment and Distribution	Aligning and distributing objects Using the Align and Distribute docker Grouping and ungrouping objects Combining and intersecting shapes
Working with Bitmaps	Importing and editing bitmap images Using the Image Trace tool for vectorization Applying bitmap effects Working with clipart and photos
Page Layout and Printing	Setting up page size and orientation Adding and managing multiple pages Preparing designs for print Print and export options

Project and Practical Exercises	Create a simple flyer or poster Design a logo or symbol Develop a business card layout Create a basic illustration
Tips and Tricks	Keyboard shortcuts for efficiency Useful plugins and add-ons Troubleshooting common issues Best practices in CoreIDRAW

